

# eClerx

## eClerx Services Limited

**Registered Office and Correspondence Address:** Sonawala Building, 1st Floor,  
29 Bank Street, Fort, Mumbai - 400 023, India  
**Phone No.:** +91 22 6614 8301 **Fax No.:** +91 22 6614 8655  
**Corporate Identification Number (CIN):** L72200MH2000PLC125319  
**Contact Person:** Mr. Pratik Bhanushali, VP- Legal & Company Secretary  
**Email Id:** investor@eclerx.com **Website:** www.eclerx.com

### NOTICE TO ELIGIBLE SHAREHOLDERS - BUY BACK OF EQUITY SHARES

eClerx Services Limited ("Company") has completed the dispatch of Letter of Offer dated July 06, 2024 along with Tender Forms and SH-4 ("LoF") on Monday, July 08, 2024, for Buy Back to all the shareholders holding Equity Shares as on the Record Date i.e. Thursday, July 04, 2024 ("Eligible Shareholders") through electronic means to those Eligible Shareholders who have registered their e-mail ids with the Company/Depositories.

**Further, in terms of Regulation 9 (ii) of the Securities and Exchange Board of India (Buy-Back of Securities) Regulations, 2018 ("SEBI Buy Back Regulations"), as amended, if the Company or the Registrar to the Buy Back receives a request from any Eligible Shareholder to obtain physical copy of the LoF, the Company shall dispatch a copy of the LoF in physical form.**

The Schedule of Buy Back is as follows:

Activity	Date	Day
Date of opening of the Buy Back/Buy Back Opening Date	July 09, 2024	Tuesday
Date of closing of the Buy Back/Buy Back Closing Date	July 15, 2024	Monday
Last date of receipt of completed Tender Form and other specified documents by the Registrar to the Buy Back*	July 15, 2024	Monday

\* For terms and conditions of Buy Back and other details, please refer LoF.

For Detailed schedule of activities, please refer to the LoF. The details of the Buy Back entitlement ratio are as follows:

Category of Shareholders	Ratio of Buy Back (i.e. Buy Back Entitlement)*
Reserved Category for Small Shareholders	1 (One) Equity Shares out of every 6 (Six) fully paid-up Equity Shares held on the Record Date
General Category for all other Eligible Shareholders	10 (Ten) Equity Shares out of every 409 (Four Hundred and Nine) fully paid-up Equity Shares held on the Record Date

\* The ratio of Buy Back indicated above is approximate and provides an indication of the Buy Back Entitlement. Any computation of entitled Equity Shares using the above ratio of Buy Back may provide a slightly different number due to rounding-off. The actual Buy Back Entitlement for reserved category for Small Shareholders is 16.7992962622075% and general category for all other Eligible Shareholders is 2.44520497031349%.

For further information on Ratio of Buy Back as per the Buy Back Entitlement in each category, please refer paragraph 19.5 on page 29 of the LoF.

**ELIGIBLE SHAREHOLDERS CAN ALSO CHECK THEIR ENTITLEMENT ON THE WEBSITE OF THE REGISTRAR TO THE BUYBACK BY FOLLOWING THE STEPS GIVEN BELOW:**

- 1) Click on <https://k cosmic.k fintech.com/karisma/buybackofferv2.aspx>;
- 2) Select the name of the Company – eClerx Services Limited;
- 3) Select holding type - "Demat" or "Physical" or "PAN"
- 4) Based on the option selected above, enter your 'DPID CLID' or 'Folio Number' or 'PAN';
- 5) Then click on View button; and
- 6) The entitlement will be provided in the pre-filled 'FORM OF ACCEPTANCE-CUM ACKNOWLEDGEMENT'.

The LoF shall be available on the website of the Securities and Exchange Board of India at [www.sebi.gov.in](http://www.sebi.gov.in) and on the website of the Company at [www.eclerx.com](http://www.eclerx.com), of the Manager to the Buy Back at <https://www.emkayglobal.com/offer-documents.aspx>, website of the Registrar to Buy Back at [www.k fintech.com](http://www.k fintech.com) and of the Stock Exchanges at [www.nseindia.com](http://www.nseindia.com) and [www.bseindia.com](http://www.bseindia.com).

Capitalised terms used in this Advertisement and not defined herein shall have the same meaning as ascribed in the LoF.

As per Regulation 24(i) (a) of the SEBI Buy Back Regulations, the Board of Directors of the Company ("Board") accepts responsibility for the information contained in this Advertisement and confirms that this Advertisement contains true, factual and material information and does not contain any misleading information.

This Advertisement is issued under the authority of the Board and in terms of the resolution passed by the Board on May 16, 2024 and by the Buy Back Committee on July 8, 2024.

### For and on behalf of the Board of Directors of eClerx Services Limited

Mr. Kapil Jain Managing Director & Group CEO DIN: 10170402 Place: London	Mr. Amit Majmudar Non-Executive Independent Director DIN: 00565425 Place: Mumbai	Pratik Bhanushali VP- Legal & Company Secretary (ICSI Membership No.: F8538) Place: Mumbai
---	---	---